

UNITED STATES DISTRICT COURT
for the
Western District of Virginia

LILA WAKELEY, individually and on behalf of
all others similarly situated

Plaintiff

v.

THRIVEWORKS ADMINISTRATIVE
SERVICES, LLC and THRIVEWORKS, INC

Defendant

Civil Action No. 6:25-cv-00032

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)*

THRIVEWORKS, INC.
7288 Hanover Green Dr Ste A
Mechanicsville, VA, 23111

A lawsuit has been filed against you.

Within 21 days after service of this summons on you (not counting the day you received it) — or 60 days if you are the United States or a United States agency, or an officer or employee of the United States described in Fed. R. Civ. P. 12 (a)(2) or (3) — you must serve on the plaintiff an answer to the attached complaint or a motion under Rule 12 of the Federal Rules of Civil Procedure. The answer or motion must be served on the plaintiff or plaintiff's attorney, whose name and address are:

Joshua Erlich
THE ERLICH LAW OFFICE, PLLC
2111 Wilson Blvd. #700
Arlington, VA 22201
Tel: (701) 791-9087
Fax: (701) 722-8114
Email: jerlich@erlichlawoffice.com

If you fail to respond, judgment by default will be entered against you for the relief demanded in the complaint. You also must file your answer or motion with the court.

LAURA A. AUSTIN, CLERK OF COURT



s/ J. Vasquez
Deputy Clerk

Date: 5/1/2025

Civil Action No. 6:25-cv-00032

PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

This summons for (name of individual and title, if any) _____
was received by me on (date) _____.

☐ I personally served the summons on the individual at (place) _____
on (date) _____; or

☐ I left the summons at the individual’s residence or usual place of abode with (name) _____
, a person of suitable age and discretion who resides there,
on (date) _____, and mailed a copy to the individual’s last known address; or

☐ I served the summons on (name of individual) _____, who is
designated by law to accept service of process on behalf of (name of organization) _____
on (date) _____; or

☐ I returned the summons unexecuted because _____; or

☐ Other (specify): _____

My fees are \$ _____ for travel and \$ _____ for services, for a total of \$ _____.

I declare under penalty of perjury that this information is true.

Date: _____

Server’s signature

Printed name and title

Server’s address

Additional information regarding attempted service, etc:

UNITED STATES DISTRICT COURT
for the
Western District of Virginia

LILA WAKELEY, individually and on behalf of all others similarly situated)	
)	
Plaintiff)	
)	
v.)	Civil Action No. 6:25-cv-00032
)	
THRIVEWORKS ADMINISTRATIVE SERVICES, LLC and THRIVEWORKS, INC.)	
)	
Defendant)	

SUMMONS IN A CIVIL ACTION

To: *(Defendant's name and address)* Thriveworks Administrative Services, LLC
7288 Hanover Green Dr Ste A
Mechanicsville, VA, 23111

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